

## Certificate Programmes in Workplace English Schedule

Programme & Code	Module & Code		Venue	Start Date	Day	Time	Fee
<b>Certificate in English Speaking Skills for the Workplace</b>  222-391400-01 [QF Level 2]	379102	Improving Listening and Speaking Skills	Not offered this term				
	379104	English Phonetics	Tsim Sha Tsui	1 Jun 2022	Wed	19:00 – 21:00	\$1,800
	379105	Pronouncing English Accurately	Not offered this term				
	389112	Practical Spoken English for the Office	Tsim Sha Tsui	31 May 2022	Tue	19:00 - 21:00	\$1,950
	389108	English for Oral Business Communication	Tsim Sha Tsui	9 Jun 2022	Thu	19:00 – 22:00	\$2,700
<b>Certificate in English Writing Skills for the Workplace</b>  222-391500-01 [QF Level 2]	359102	English Grammar	Tsim Sha Tsui	2 Jun 2022	Thu	19:00 – 22:00	\$2,700
	369102	Practical Reading & Writing Skills	Not offered this term				
	389104	Practical Written Communication for Business	Central	8 Jun 2022	Wed	19:00 – 21:30	\$2,950
	389105	Business Correspondence Writing Workshop	Not offered this term				
<b>Certificate in Workplace English and Communication (Intermediate)</b>  222-392800-01 [QF Level 3]	359106	English Grammar Workshop	Not offered this term				
	389104	Practical Written Communication for Business	Central	8 Jun 2022	Wed	19:00 – 21:30	\$2,950
	390137	Interpersonal Communication and the Self	Not offered this term				
	390138	Making Social Psychology Work in Communication					

**Tsim Sha Tsui East Ocean Learning Centre:** Basement 1 & 3/F, East Ocean Centre, 98 Granville Road, TST (MTR Exit: Hung Hom D1 / TST B2)

**Tsim Sha Tsui Oriental Learning Centre:** 8/F, 13/F, 14/F & 17/F, Oriental Centre, 67 Chatham Road South, TST (MTR Exit: TST B2 / East TST P3)

**Central Learning Centre:** 1/F, Bank of America Tower, 12 Harcourt Road, Central (MTR Exit: Admiralty B / Central J3)

Note : The School reserves the right to make changes regarding the instructor, time, place and tuition fees as appropriate.