

職涯發展規劃專業證書課程 Professional Certificate Programme in Career Development Facilitation (PCCDF)

☎ 2209-0465/2209-0269

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Programme Code: CDF100



The Professional Certificate Programme in Career Development Facilitation (PCCDF) is an extended scheme of study building on the NCDA Facilitating Career Development Training and Certification Program (FCD) under the National Career Development Association (NCDA) of the United States, which is the first, longest running and preeminent career development association in the world. The PCCDF programme integrates global perspective with local context on career development facilitation and extends participants' repertoire with a wider focus on the provision of better career services and programmes through more training in group facilitation, advanced communication skills, assessment tools, theories and approaches, and the needs of specific targets.

One Programme, Three Certifications

The PCCDF Programme provides solid training that qualifies students to apply for two globally recognised certifications upon completion of the programme:



Certified Career Services Provider (CCSP) from the National Career Development Association (NCDA)



Global Career Development Facilitator (GCDF) from the Center for Credentialing and Education (CCE)



Plus
a Professional Certificate at QF level 5 awarded by The Chinese University of Hong Kong

Taught by NCDA-credentialed Master Trainers and FCD Instructors, as well as experienced CUSCS trainers who are professionals from a diversity of career background, the PCCDF Programme is offered in a flexible, hybrid mode consisting of both face-to-face and online learning modes with experiential activities and interactive discussions.

Programme Structure

Module	Title	Hours
1	Facilitating Career Development: The Exploring Phase	16
2	Facilitating Career Development: The Understanding Phase	16
3	Facilitating Career Development: The Action Phase	16
4	Group Facilitation for Career Development	8
5	Advanced Facilitation Skills	8
6	Assessment Tools and Practices	8
7	Career Development Theories and Practice	8
8	Facilitating Career Development for Specific Targets	8

- 👤 NCDA-credentialed Master Trainers and FCD Instructors, and experienced CUSCS trainers
- 🗨️ Cantonese (supplemented with English)
- 💰 Application Fee: HK\$150
Tuition Fee: HK\$30,970
- * There is an additional cost of US\$275 (or e-version US\$250) for the Student Manual to be ordered online on the NCDA website.
(All discounts and privileges are not applicable)
- 📍 Tsim Sha Tsui East Ocean Learning Centre
Central Learning Centre

Updates on class schedule is available at the website: www.cuscs.hk/careerdevelopment.

Free Preparatory Workshops

Please visit www.cuscs.hk/careerdevelopment for the latest schedule and online registration of free preparatory workshops.



QF Level: 5
QR Registration No: 19/001310/L5
Registration Validity Period: 04/12/2019 – On-going

This course has been included in the list of reimbursable courses under the Continuing Education Fund. This course is recognised under the Qualifications Framework (QF Level 5).
CEF Course Code: 44K127745
CEF Course Name: Professional Certificate in Career Development Facilitation

Progression Path

PCCDF Modules 1 - 3

Completion of **Facilitating Career Development Certification Training**

Eligible to apply for 2 credentials



PCCDF Modules 4 - 8

Fulfill CCSP renewal requirement for Continuing Education Units (CEUs)

Professional Certificate in Career Development Facilitation

