



註冊費退款申請表格 (2025-26 年度高級文憑課程)
Application Form for Refund of Registration Fee (Higher Diploma Programmes 2025-26)

(只適用於已接受經聯招申請的(i)教資會資助¹全日制學士學位課程取錄，或(ii)指定專業/界別課程資助計劃²資助的學士學位課程取錄之申請人)
 (Applicable for the applicants who have accepted an offer from JUPAS for (i) a full-time UGC-funded¹ undergraduate programme, or (ii) an undergraduate programme subsidised under SSSDP² only)

請於填寫本表格前參閱背頁之「申請須知」。 Please read the "Notes for Application" overleaf before completing this form.

課程編號 Programme Code	
課程名稱 Programme Title	

學號／註冊編號 _____ (如未能提供學號/註冊編號，請填上香港身份證號碼。)
 Student ID/Registration No. _____ (Please provide your HKID Card No. if your Student ID / Registration No. is not available.)

申請人英文姓名 _____ (Mr./Miss/Ms./Mrs.)*
 Name of Applicant (in English)

申請人中文姓名 _____ (先生／小姐／女士／太太)*
 Name of Applicant (in Chinese)

聯絡電話 _____ 電郵地址 _____
 Contact No. _____ E-mail Address _____

如閣下之退款申請成功獲得批准，本院會將扣減行政費（港幣\$200）後之註冊費轉賬至閣下以下所提供之銀行戶口：
 If your application for refund is successfully approved, the registration fee with the deduction of an administrative fee (HK\$200) will be refunded to the below bank account provided by you:

戶口持有人姓名 Account Holder's Name _____ (註：戶口持有人必須為申請人本人)
 (Note: The account holder must be the student as declared above)

銀行名稱 Name of Bank _____

戶口號碼 Account No. _____ / _____
 (分行編號 Branch No.) (戶口號碼 Account No.)

申請人簽署 Applicant's Signature _____ 日期 Date _____

* 請刪去不適用者。 Please delete if inappropriate.

For Official Use Only

To be completed by Administration Division

- 1) Applicant submitted completed application form together with:
- Result of JUPAS Main Round Offer/Clearing Round Offer/JUPAS Offer based on rechecking and remarking results
 - Payment receipt of the deposit of JUPAS Main Round Offer/Clearing Round Offer/JUPAS Offer based on rechecking and remarking results
- 2) Form received on: _____ Handled By: _____

To be completed by Registry

- Approve the refund
- Not approve the refund

 Head of Registry Services

 Date

申請「註冊費退款」須知

1. 如申請人已接受經聯招申請的(i)教資會資助¹全日制學士學位課程取錄（香港都會大學提供的課程並非由教資會資助），或(ii)指定專業/界別課程資助計劃²資助的學士學位課程取錄，可於以下限期前遞交所需文件到本院申請註冊費退款：

	註冊費退款之申請限期
只適用於聯招正式遴選中獲取錄資格的申請人	2025年8月8日（星期五）中午12時正
只適用於因根據覆核成績重新考慮入學申請後於聯招獲取錄資格的申請人	2025年8月25日（星期一）中午12時正
只適用於聯招補選中獲取錄資格的申請人	2025年8月28日（星期四）中午12時正

¹ 2025/26 學年的教資會（即「大學教育資助委員會」）資助課程由以下院校提供：香港城市大學、香港浸會大學、嶺南大學、香港中文大學、香港教育大學、香港理工大學、香港科技大學和香港大學。由香港都會大學提供的課程，包括可經聯招（即「大學聯合招生辦法」）申請的課程，以及由香港演藝學院提供的課程，並不屬於教資會資助課程。

² 指定專業/界別課程資助計劃(SSSDP)是一項由 2015/16 學年起推行的資助計劃，退款申請只限已接受第一年學士學位課程取錄的申請人，有關課程詳列於 SSSDP 網頁：www.cspe.edu.hk/sssdp。

2. 逾期申請或文件不齊全之申請將不會處理。
3. 申請人須遞交下列文件到本院之報名中心申請退款：
- (i) 已填妥之申請表格
 - (ii) 聯招正式遴選/補選/因根據覆核成績重新考慮入學申請後於聯招獲取錄之結果
 - (iii) 繳付聯招正式遴選/補選/因根據覆核成績重新考慮入學申請後於聯招獲取錄課程之按金收據
4. 處理退款申請約需6至8星期。
5. 本院會將扣減行政費（港幣\$200）後之註冊費退還予成功獲得批准退款之申請人。
6. 如有查詢，請與本院教務組聯絡：
電話：2209-0235
傳真：2603-6565
電郵：scs-registry@cuhk.edu.hk
7. 個人資料收集聲明：閣下在本表格內所提供的個人資料將供本院職員處理此申請之用。

Notes for Application for Refund of Registration Fee

1. If applicants have accepted an offer from JUPAS for (i) a full-time UGC-funded¹ undergraduate programme (programmes offered by HKMU are not UGC-funded), or (ii) an undergraduate programme subsidised under SSSDP², they are required to submit the applications for refund of registration fee to the School before the following deadlines:

	Application Deadline for Refund of Registration Fee
For Applicants with JUPAS Main Round Offer	8 August 2025 (Friday) 12:00 noon
For Applicants with JUPAS Offer Based on Rechecking and Remarking Results	25 August 2025 (Monday) 12:00 noon
For Applicants with JUPAS Clearing Round Offer	28 August 2025 (Thursday) 12:00 noon

¹ UGC-funded programmes, i.e. University Grants Committee-funded programmes, for the 2025/26 academic year are provided by the following institutions: City University of Hong Kong, Hong Kong Baptist University, Lingnan University, The Chinese University of Hong Kong, The Education University of Hong Kong, The Hong Kong Polytechnic University, The Hong Kong University of Science and Technology and The University of Hong Kong. Programmes offered by Hong Kong Metropolitan University (HKMU), including those that can be applied through Joint University Programmes Admissions System (JUPAS), and The Hong Kong Academy for Performing Arts (HKAPA) are not UGC-funded programmes.

² SSSDP, i.e. Study Subsidy Scheme for Designated Professions/Sectors was introduced starting from the 2015/16 academic year, refund application is restricted to applicants who have accepted a first-year-first-degree programme offer. Eligible programmes are listed on SSSDP website: www.cspe.edu.hk/sssdp.

2. Late refund applications or incomplete applications will NOT be processed.
3. Applicants are required to submit the following documents to the School's Enrolment Centres for applying the refund:
- (i) Completed application form
 - (ii) Result of JUPAS Main Round Offer/Clearing Round Offer/JUPAS Offer based on rechecking and remarking results
 - (iii) Payment receipt of the deposit of JUPAS Main Round Offer/Clearing Round Offer/JUPAS Offer based on rechecking and remarking results
4. It will take around 6 to 8 weeks for processing the refund applications.
5. The registration fee with the deduction of an administrative fee (HK\$200) will be refunded to the successful applicants.
6. For enquiries, you can contact the Registry by:
Phone: 2209-0235
Fax: 2603-6565
E-mail: scs-registry@cuhk.edu.hk
7. Personal Data Collection Statement: The personal data provided in this form will be used by the School for the purpose of processing this application.