

香港中文大學專業進修學院招聘日

11月14日 (三) 12:30-18:00



招聘講座 12:30-13:30 將軍澳教學中心課室 103

簡介公司背景、工作特色、暑期實習、畢業生及兼職工作

即場面試 - 兼職工作 14:00-18:00 將軍澳教學中心課室 101及107

工作時間：2018年11月至2019年2月(聖誕節及農曆新年)

每星期工作2至3天，每天工作大約9小時

職位包括：

- 遊樂設施及賓客服務款待專員
- 商品銷售服務款待專員
- 餐廳侍應 (樂園/酒店)

時薪 \$60-72





JOB APPLICATION FORM

職位申請表

Please complete this form in BLOCK LETTERS 請以英文正楷填寫本表

CONFIDENTIAL 機密文件

**Form 表格
HT01**

Online Other

Kenexa
Req no:

Position
no:

Position Applied For 申請職位		Full Time 全職	Seasonal / Part Time 短期工作 / 兼職
		<input type="checkbox"/>	<input type="checkbox"/>
Last Name 英文姓氏	Given Name(s) 英文名字	Full Name in Chinese 中文姓名	
District of Residence 居住地區			
Email Address 電郵地址		Mobile Phone 手提電話	
Expected Salary 要求薪金		Earliest Date Available 最早上班日期	
Have you ever been employed by The Walt Disney Company or associated companies? 你是否曾受聘於 The Walt Disney Company(華特迪士尼公司)或其關聯公司?		<input type="checkbox"/> Yes 是 Please specify 請註明: • SAP or HKID No. 演藝人員編號或香港身份證號碼: <input type="checkbox"/> No 否 • LOB 部門: • Last Employment Date 離職日期:	
Is any member of your family currently employed by Hong Kong Disneyland? 你是否有家庭成員現職於香港迪士尼樂園?		<input type="checkbox"/> Yes 是 Please specify 請註明: • Name 姓名: <input type="checkbox"/> No 否 • Relationship 關係: • Position Title 職位名稱:	
Are you legally permitted to work in Hong Kong? 你是否可以在香港合法工作?		<input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否	
Have you ever been convicted of a criminal offence? 你是否有任何刑事記錄? Note: A criminal conviction is not necessarily a barrier to employment. 註: 刑事記錄不一定會影響聘任。		<input type="checkbox"/> Yes 是 Please specify 請註明: <input type="checkbox"/> No 否	

Source(s) of Employment Information 招聘資訊來源

How do you learn of our vacancies? 你如何得知我們的職位空缺?

Disney Website 迪士尼網站
 Job Search Website 網上求職平台: _____

Print Media 報刊雜誌: _____
 Job Fair 招聘會: _____

Campus 校園招聘: _____
 Non-governmental Organization 社福機構: _____

Labour Department 勞工處
 Others 其它: _____

Employee Referral 現職親友介紹 Name 姓名: _____

Official Use 由本公司填寫

Interview Date _____ CAN _____ ENG _____ PTH _____

Full Time (Regular)
 Full Time (Contract)
 Part Time (Regular)
 Part Time (Seasonal)
 Not Interested

Position Offered _____ Location _____

Interviewed by _____ Signature _____

DU (Yes, Serial No.: _____; No) Start Date _____ End Date _____ Body Check _____

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Education (Please submit resume or fill in reverse chronological order) 學歷 (請提交履歷表或按時間倒序填寫)

Name of School 學校名稱	Study Period 就讀年期		Name of Program 課程名稱	Level Attained (e.g. "Bachelor") 所達程度 (如「學士」)
	From (MM/DD/YY) 由 (月/日/年)	To (MM/DD/YY) 至 (月/日/年)		

Employment History (Please submit resume or fill in reverse chronological order) 工作經驗 (請提交履歷表或按時間倒序填寫)

Name of Company 公司名稱	Employment Period 任職年期		Position 職位	Salary 薪酬	Reason for Leaving 離職原因
	From (MM/DD/YY) 由 (月/日/年)	To (MM/DD/YY) 至 (月/日/年)			

For Managerial Level or Above Position Application Only 只適用於經理或以上級別職位申請

Have you ever been declared bankrupt, whether in or outside Hong Kong?
 你有否曾經被宣布破產，不論在香港境內或境外？ Yes 有
 No 否

Note: A declaration of bankruptcy is not necessarily a barrier to employment.
 註：破產記錄不一定會影響聘任。

If yes, then please state 如有，請列明：
 (a) the year of bankruptcy 破產年份； _____
 (b) the place of declaration of bankruptcy; and 被宣布破產地方；及 _____
 (c) the year of discharge of bankruptcy, if applicable 解除破產的生效年份(如適用) _____

DECLARATION BY APPLICANT 申請人聲明

I declare and warrant that my academic attainment, professional qualifications, career history, business and working experience, matters relating to compensation and all other information which I have provided HKITP and/or HKDML and/or their representatives for the purpose of considering my application for employment with HKITP and/or HKDML are accurate, true, complete, correct and without omission. I understand that any false information, omissions or misrepresentations of fact(s) may result in the rejection of my application or, if employment is offered to me, dismissal (with or without notice or payment in lieu) at any time during my employment with HKITP and/or HKDML. I further understand that inquiries will be made to verify all information provided to HKITP and/or HKDML.

本人謹此聲明及保證，就香港國際主題樂園有限公司及/或香港迪士尼樂園管理有限公司的職位申請事宜而向香港國際主題樂園有限公司及/或香港迪士尼樂園管理有限公司或其代表所申報的學歷、專業資格、就業記錄、從商及工作經驗、與待遇相關的事項，及其它一切資料，均屬準確、真實、完整、正確及無所隱瞞。本人明白若本人提供虛假資料、隱瞞或誤導事實，將導致香港國際主題樂園有限公司及/或香港迪士尼樂園管理有限公司拒絕本人的職位申請。本人明白如本人已在香港國際主題樂園有限公司及/或香港迪士尼樂園管理有限公司入職，上述行為可令香港國際主題樂園有限公司及/或香港迪士尼樂園管理有限公司於任何時間將本人解僱(無論提供通知期或代通知金代替與否)。本人明白香港國際主題樂園有限公司及/或香港迪士尼樂園管理有限公司將就本人提供的所有資料作出查證及詢問。

 Applicant's signature 申請人簽名

 Date 日期



AVAILABILITY PATTERN SUBMISSION FORM 可工作日子申報表

For Halloween Seasonal / Part Time Job Applicant Only 萬聖節短期工作 / 兼職職位申請人專用

Please complete this form with **BLOCK LETTERS** 請以英文正楷填寫此表格

Last Name 姓氏	Given Name 名字:	Mobile Phone 手提電話:
Position Applied For 申請職位:		

Available Work Days 可工作日子

You are advised to provide at least 2 available working days **during Friday to Sunday**. Please put a "v" over the day(s) that you are available.
建議星期五至日至少提供2天可工作日子。請把"√"填在可工作之日子方格內。

Friday 星期五	Saturday 星期六	Sunday 星期日

Please put a "v" over the day(s) that you are also **FULL DAY** available **during Monday to Thursday**.
如在星期一至四期間亦可工作，請把"√"填在全日皆可工作之日子方格內。

Monday 星期一	Tuesday 星期二	Wednesday 星期三	Thursday 星期四

Important Notes 重要事項

You are advised to provide at least 3 available working days each week, otherwise shifts may be assigned to you at a lower priority (Interns must provide availability according to school requirements).

建議每星期至少提供3天可工作日子否則獲編更的優先序將會減低(實習計劃之演藝人員須根據學校要求而提供可工作日子)。

The Company will prepare your schedules based on the available work days as stated above.

公司將會根據你在此表格上所填寫的可工作日子而為你作出編更安排。

The number of shifts scheduled will depend on operational needs and your skill set.

實際更份及每星期工作日數會因應業務需求及你的技能而定。

Subject to approval, you may request to change your available work days according to the scheduling guideline.

你可根據編更指引要求(有待批准)更改你的可工作日子。

Depending on the position applied, certain work pattern may be required to meet operational needs. Applicants who are unable to fulfill this requirement may not be considered.

某些申請職位會按照營運需要而訂定某種輪班要求，未能符合有關要求的申請者將可能不予考慮。

Confirmation 確認

I agree to be scheduled according to my available work day(s) as stated above and understand the total number of shifts scheduled is based on operational needs and my skill set.

本人同意根據以上申報可工作日子作出編更安排及明白實際更份及每星期工作日數會因應業務需求及我的技能而定。

Applicant's Signature 申請人簽名:

Date 日期:

Official Use 由本公司填寫

Interviewed by: _____ Signature: _____ Date: _____ LOB: _____ Guarantee Part Time Pattern: Mon & Fri Sun & Tue
 Wed & Fri Sun & Mon

For Cast Scheduling Team Use 演藝人員人手編配組填寫

Date Received: _____ Received By: _____ Handled By: _____